



# SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT

MILLER PARK - ONE BREWER WAY, MILWAUKEE, WISCONSIN 53214  
PHONE (414) 902-4040 FAX (414) 902-4033



## SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT OPERATIONS COMMITTEE MEETING MINUTES October 2, 2018

SEWPBPD Conference Room  
One Brewers Way  
Milwaukee, WI 53214

**Committee members present:** Kris O'Meara, *Interim Chairperson*; Karen Makoutz, *Interim Member*; John Wenum

**Others present:** Michael Duckett, Kristi Kreklow, Shannon Schwingle, SEWPBPD Staff; Mike Brockman, MBBC; Media and other interested parties.

### 1) Call to Order

Interim Chairperson O'Meara called the meeting to order at 10:00 am and stated for the record that a quorum of Committee members was present to conduct business.

#### a) Review Open Meeting Notice

It was noted that the agenda was properly noticed pursuant to open meeting laws.

Interim Chairperson O'Meara asked if there were any members of the public that wished to address the Committee. There were no comments.

#### b) Approval of Meeting Minutes – October 3, 2017 Meeting

**MOTION:** It was moved by Mr. Wenum and seconded by Ms. Makoutz to approve the minutes of the October 3, 2017 Operations Committee meeting. The meeting minutes were approved by unanimous voice vote.

Interim Chairperson O'Meara recognized the passing of Mr. Daniel "Jack" McKeithan, a friend and colleague who had been on the Board of Directors since its inception in 1995, and Chair of the Operations Committee since Miller Park opened. Mr. McKeithan served on several Miller Park District standing committees, providing leadership, community awareness and political savvy that helped successfully navigate a number of challenging issues in his 23 years of dedicated service to the Miller Park Board of Directors.

### 2) Segregated Reserve Fund (SRF)

#### a) Status of 2017 SRF Projects

Interim Chairperson O'Meara presented the 2017 SRF report and noted that the projects came in \$508,037 under budget. Ms. Kreklow reviewed the projects that led expenditures to be significantly lower than budgeted amounts, including pavement and retractable roof maintenance and capital repairs.

#### b) Status of 2018 SRF Projects

Ms. Schwingle provided an update on the 2018 SRF projects. Ms. Schwingle discussed the boiler replacement, retractable roof steel painting and roof post-season maintenance. Discussion ensued on 2018 projects.

**c) Consideration of Conceptual and Final Approval of 2019 SRF Program**

Mr. Duckett reviewed a memo provided to the Committee on the 2019 Recommended SRF Program. He noted that there were only 12 projects for consideration at this time but that the Brewers have requested the District consider replacement of the LED ribbon and out-of-town scoreboard during the 2019 / 2020 offseason. The Brewers are in the process of assembling additional information related to this request. The Committee discussed the LED ribbon board and the additional information the Brewers will be providing.

Mr. Duckett also explained that there may be other projects the Brewers would like the District to consider as part of the SRF program. Once the District and Brewers have an opportunity to discuss the LED ribbon board and other projects, the Operations Committee may be asked to convene a special meeting to consider additional project(s). Mr. Duckett noted that the Master Plan would be updated to reflect any changes related to the projects.

Mr. Mike Brockman reviewed retractable roof wheel bearing and cylindrical expansion bearing replacements. Mr. Duckett explained that the wheel bearing replacement is preventative in nature because the wheel bearing has not failed but has been emitting a noise that the wheel bearing manufacturer and the District's mechanical engineers cannot determine a reason for. A proactive replacement has been recommended, with further study of the bearing once it is removed. The project will also replace two cylindrical expansion bearings, a long-term maintenance item that has been recommended by the District's mechanical engineer. The work is expected to take place after post-season play and the Ed Sheeran concert.

Ms. Schwingle provided detail and pictures on each of the 2019 recommended projects. Each of the projects in the 2019 program were reviewed and discussion ensued on the 2019 program.

The updated SRF master plan was presented, reflecting the 2019 SRF program as presented. Discussion ensued on the updated master plan and future capital projects.

**MOTION:** After discussion, it was moved by Mr. Wenum and seconded by Ms. Makoutz to provide conceptual and final approval of the 2019 SRF program and Master Plan as presented. The motion was approved by a unanimous voice vote.

**3) Other Business**

There was no other business to discuss.

**4) Convene into Closed Session to discuss personnel issues, contract negotiations, litigation or potential litigation matters, deliberate or negotiate the purchase of public properties, the investment of public funds, or conduct other specified public business, whenever competitive or bargaining reasons require a closed session**

The meeting did not convene into closed session.

**5) Adjourn**

**MOTION:** It was moved by Ms. Makoutz and seconded by Mr. Wenum to adjourn the meeting. The motion passed by unanimous voice vote. The meeting was adjourned at 11:20 am.