



SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT

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SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT OPERATIONS COMMITTEE MEETING MINUTES September 27, 2016

SEWPBPD Conference Room
One Brewers Way
Milwaukee, WI 53214

Committee members present: Daniel McKeithan, Jr., *Chairman*; Kris O'Meara; John Wenum

Others present: Michael Duckett, Kristi Kreklow, Mike Brockman, SEWPBPD Staff; Media and other interested parties.

1) Call to Order

Chairman McKeithan called the meeting to order at 3:05 pm and stated for the record that a quorum of Committee members was present to conduct business.

a) Review Open Meeting Notice

Chairman McKeithan noted that the agenda was properly noticed pursuant to open meeting laws.

Chairman McKeithan asked if there were any members of the public that wished to address the Committee. There were no comments.

b) Approval of Meeting Minutes – September 29, 2015 Meeting

MOTION: It was moved by Ms. O'Meara and seconded by Mr. Wenum to approve the minutes of the September 29, 2015 Operations Committee meeting. The meeting minutes were approved by unanimous voice vote.

2) Segregated Reserve Fund (SRF)

a) Final of 2015 SRF Report

Chairman McKeithan presented the final 2015 SRF report and noted that the projects came in \$260,814 under budget.

b) Status of 2016 SRF Projects

Chairman McKeithan presented the 2016 SRF report and called on Mr. Brockman to provide an update on the projects. Mr. Brockman provided a brief overview of several of the ongoing 2016 projects, noting that post-season retractable roof maintenance was scheduled for the third week in October and that Lot 20 was scheduled to be re-paved in October.

c) Consideration of Conceptual and Final Approval of 2017 SRF Program

Chairman McKeithan presented the 2017 Recommended SRF Program and called on Mike Brockman to provide an overview of the recommended 2017 SRF program. Mr. Duckett pointed out that the current master plan had called for a 2017 budget of \$2,000,000 and that staff is recommending a \$2,195,500 budget. He stated that staff was recommending the slight increase due to the 2015 budget coming in well under budget and that the recommended 2017 SRF projects were all important projects to address in the coming year. Mr. Duckett noted that the SRF master plan reserve still increases by approximately \$100,000 due to investment earnings and 2015 coming in under budget.

Mr. Brockman provided an overview of the 2017 proposed projects, noting that several of the projects were upgrades to components of various pieces of equipment. The components are similar to a 16-year-old computer and are no longer being manufactured or supported, which is a similar theme continued from previous years. He provided photos and a detailed overview of each of the 2017 projects. Discussion ensued on the 2017 proposed projects.

The newly updated SRF master plan was presented and the changes from the 2015 master plan were discussed. The 2015 SRF program came in under budget and investment earnings were added, resulting in an increase in the SRF reserve balance, to \$2,554,882, and a carry forward of funds for anticipated future projects. Discussion ensued on the updated master plan, pavement needs and future capital projects.

MOTION: After discussion, it was moved by Ms. O’Meara and seconded by Mr. Wenum to provide conceptual and final approval of the 2017 SRF program as presented. The motion was approved by a unanimous voice vote.

3) Other Business

There was no other business to discuss.

4) Convene into Closed Session to discuss personnel issues, contract negotiations, litigation or potential litigation matters, deliberate or negotiate the purchase of public properties, the investment of public funds, or conduct other specified public business, whenever competitive or bargaining reasons require a closed session

The meeting did not convene into closed session.

5) Adjourn

MOTION: It was moved by Ms. O’Meara and seconded by Mr. Wenum to adjourn the meeting. The motion passed by unanimous voice vote. The meeting was adjourned at 4:30 pm.