



SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT

MILLER PARK - ONE BREWER WAY, MILWAUKEE, WISCONSIN 53214
PHONE (414) 902-4040 FAX (414) 902-4033



SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT FINANCE COMMITTEE MEETING MINUTES September 11, 2018

SEWPBPD Conference Room
One Brewers Way
Milwaukee, WI 53214

Committee members present: Doug Stansil, *Chairman*; Karen Makoutz, *Vice-Chairperson*; Alec Fraser (*via phone*); Mark McCune; Jim Ott; Keith Swartz

Others present: Michael Duckett, Kristi Kreklow, Shannon Schwingle, SEWPBPD Staff; Steve Pipp, Molly McCarragher, Associated; Media and other interested parties.

1) Call to Order

Chairman Stansil called the meeting to order at 1:30 pm and stated for the record that a quorum of Committee members was present to conduct business.

a) Review Open Meeting Notice

Chairman Stansil noted that the agenda was properly noticed pursuant to open meeting laws. He asked if there were any members of the general public that would like to address the Committee. There were no comments.

b) Approval of Meeting Minutes – June 12, 2018 Meeting

MOTION: It was moved by Mr. Swartz and seconded by Mr. Ott to approve the minutes of the June 12, 2018 Finance Committee meeting as presented. The meeting minutes were approved by unanimous voice vote.

2) Report of Chairman on Current Financial Status

Mr. Stansil introduced the Report on Current Financial Status dated September 11, 2018 and called upon Ms. Kreklow to provide a financial update. Ms. Kreklow provided an overview of the July 2018 Treasurer's Report, noting the District has a fund balance of \$13.7 million in the restricted Segregated Reserve Fund, \$31.6 million in the restricted Asset – Liability Matching and Stabilization Funds, and \$23.9 million in the unrestricted Operating Fund. It was noted that the Asset – Liability Matching Fund is currently 71% funded with an average yield of 2.5% and is anticipated to be fully funded by May 2019.

Ms. Kreklow also reviewed the 2018 budget, sales tax receipts and license plate sales. In all, the District anticipates increasing its operating fund balance by \$22.4 million during 2018, which will be used for future debt retirement and obligations. Mr. Duckett noted that the proposed 2019 operating budget to be presented to the Committee in October would include an increase in several categories, including legal and financial advisor, for additional work anticipated during 2019 in preparation of the retirement of the 0.1% sales tax.

Ms. Kreklow noted the low market value of the District’s investments. She stated that there are unrealized losses due to the rising rate environment but that the District holds most investments to maturity with no realized losses. Discussion ensued on the financial report and sales tax volatility.

3) Consideration of Expenditures Relating to District Operations

Chairman Stansil presented the expenditure listings for July and August 2018 that had been previously approved per Finance Committee Resolution FC 2009-01.

MOTION: After discussion, it was moved by Ms. Makoutz and seconded by Mr. Swartz to ratify the expenditure listings as presented. The motion was approved by a unanimous voice vote.

Chairman Stansil presented the expenditure listing for September 2018.

MOTION: After discussion, it was moved by Ms. Makoutz and seconded by Mr. Swartz to approve the September 2018 voucher listing as presented in the amount of \$158,226.92. The motion was approved by a unanimous voice vote.

4) Associated Investment Report

Chairman Stansil introduced Molly McCarragher and Steve Pipp from Associated to present the latest economic and investment holdings and performance report. Mr. Pipp provided an economic update, discussing market challenges and strengths. He also provided a review of each investment portfolio’s performance, noting that the yield to maturity in the portfolios has improved significantly over the last year. He also discussed the nature of each portfolio and the shortening duration on the operating account to plan for the final debt defeasance. Discussion ensued on the investment performance and the flat yield curve.

5) Other Business

Ms. Kreklow presented a letter from the Wisconsin Department of Revenue transmitting the excess sales tax administrative fee to the District in the amount of \$64,847.06. Discussion ensued on the administrative fees.

6) Convene into Closed Session to discuss personnel issues, contract negotiations, litigation or potential litigation matters, deliberate or negotiate the purchase of public properties, the investment of public funds, or conduct other specified public business, whenever competitive or bargaining reasons require a closed session

The meeting did not convene into closed session.

7) Adjourn

MOTION: It was moved by Mr. Swartz and seconded by Ms. Makoutz to adjourn the meeting. The motion passed by unanimous voice vote and the meeting adjourned at 2:33 pm.